



中國香港體育舞蹈總會
DANCESPORT
Association of Hong Kong, China

世界體育舞蹈總會會員
亞洲體育舞蹈聯合會會員
中國香港體育協會暨奧林匹克委員會屬下體育總會
Member of World DanceSport Federation
Member of DanceSport Asia
National Sports Association of Sports Federation & Olympic Committee of Hong Kong, China



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Invitation to Tender for the Provision of services in production, lighting and event broadcasting / streaming for

1. **DSA Asian Solo Single Dance Championship – Hong Kong 2025**
2. **DSA Asian Single Dance Championship – Hong Kong 2025**
3. **Hong Kong Open 2025**



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Dear Sirs / Madams,

On behalf of DanceSport Association of Hong Kong, China Limited (DSAHKC), we would like to invite you to submit a tender for provision of services in production, lighting and event broadcasting / streaming for :

1. DSA Asian Solo Single Dance Championship – Hong Kong 2025
2. DSA Asian Single Dance Championship – Hong Kong 2025
3. Hong Kong Open 2025

Tender Ref.: TD2025/001

The vendor is required to provide the unit price, total amount and information according to the following specifications. If tenderer is willing to sponsor related services or provide other additional sponsorship, the DSAHKC will take this incentive into account when evaluating the tender.

Please be informed that the tender documents were issued on 18 September 2025, and the submission deadline is 5:00 p.m. on 3rd October 2025.

All tender **must be submitted in person** to the following address before the deadline. Submissions by mail, courier, or electronic means will **not** be accepted.

Late submissions will also not be considered.



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Submission Address:

Flat L, 21/F, Block 3, Golden Dragon Industrial Centre

No. 172–180 Tai Lin Pai Road, Kwai Chung, N.T.

Attention: DanceSport Association of Hong Kong, China Limited

Important Notes:

- All tender forms must be properly completed; incomplete submissions will not be accepted.
- Quotations must remain valid for 30 days from the deadline date. If no response is received within this period, the quotation may be deemed unsuccessful.
- The number of below items required in the tender is for reference and tender purposes only, and will be adjusted according to actual demand.
- All manpower must be on standby at least one hour prior to the scheduled start time.

For enquiries, please contact Tracy Chiu at 2771 8171 or email

tracy.chiu@dancesport.org.hk.

Thank you for your attention.

Yours faithfully,

DanceSport Association of Hong Kong, China Limited



Warning Clauses

1. The tenderer shall not and shall ensure that his agents and employees shall not give or offer any advantages as defined under the Prevention of Bribery Ordinance to any agent or employee of DanceSport Association of Hong Kong, China. The tenderer is also prohibited from colluding with other bidders in this tendering exercise in whatever forms (e.g. price rigging). Any breach of or non-compliance with these clauses by the tenderer shall, without affecting the tenderer's liability for such breach or non-compliance, invalidate his tender.
2. If the supplier/contractor or any employee or agent of the supplier/contractor shall be found to have committed an offence under the Prevention of Bribery Ordinance in relation to the tender or the contract, the Association may terminate the contract without entitling the supplier/contractor to any compensation therefore, and the supplier/contractor shall be liable for all losses and expenses necessarily incurred by DSAHKC as the result of such termination of the contract.
3. DSAHKC is not bound to accept the lowest bid, or in fact, any tender, and reserves the right to accept the whole or any part of any tender at any time. DSAHKC also reserves the right to cancel the tender exercise, and is not bound to give any reasons whatsoever for the cancellation.



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Service specifications

Event name: DSA Asian Solo Single Dance Championship - Hong Kong 2025

Event venue: Queen Elizabeth Stadium

Set up period: 3 November 2025 (10:00-23:00)

4 November 2025 (10:00-18:00)

Rehearsal period: 4 November (19:00-23:00)

5 November (10:00-18:00)

Event period: 6 November 2025 (9:00-18:00)

Dismantle date: 9 November 2025 Night (after finished the competition)

or 10 November after 17:00

(1) Item No.	(2) Item description	(3) Unit price (HKD)	(4) Amount (HKD)
1	LED Wall (On 3/F) - 13.5m(W) x 2.5m(H) x 40cm(D) - P2.6 or above - Control panel - Technician standby - Need to communicate with the live broadcast		
2	LED Wall (On 2/F) - 2 units of 4.5mW x 2.5mH - P2.6 or above - Control pane - Technician standby - Need to communicate with the live broadcast		
3	- On-site manpower – LED x 1		
4.a	Backdrop 1 (Left and Right) - 2 units of 7m(W) x 3m(H) x40cm(D) (On 3/F Dance floor) Black cloth		
4.b	LED (Left and Right) - 2 units of 7m(W) x 3m(H) x40cm(D) (On 3/F Dance floor)		



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(1) Item No.	(2) Item description	(3) Unit price (HKD)	(4) Amount (HKD)
5	Backdrop 2 (Middle)(Black Cotton) - 10m(W) x 3m(H) x 40cm(D) (On 3/F Dance floor) - Black cloth		
6	Backdrop 3 - 1units of 6m(W) x 2.5m(H) x 0.6cm(D) (On 2/F Dance floor) - Black cloth		
7a	Foamboard (Spectator fence) 2 units of 20.7m(L) x 1.5m(H)		
7b	Banner (Spectator fence) 2 units of 20.7m(L) x 1.5m(H)		
8	Banner (Spectator fence) 8 units of 5.8m(L) x 0.86m(H)		
9	Video shooting (4 days) 6Nov – 9 Nov 6Nov 0900-1800 7Nov 1300-2300 8Nov 0900-2300 9Nov 0900-2300 Video cameras x3 3 camera – man stanby Video records for whole event		
10	Camera stage 1unit camera stage (2m x 2m) Production on audience seats		



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(1) Item No.	(2) Item description	(3) Unit price (HKD)	(4) Amount (HKD)
11	Event Broadcasting / Streaming (6 Nov 1400-1800) (7Nov 1900-2300) OB panek, recording + comms ob system + producer Video panel Outside broadcast network(include: Facebook + On.CC) 5G broadcast Direct standby Technician standby		
12	Light system Moving spot x 10-12 Moving wash x8 Lighting console x 1 Hazer x2 Rigging for lighting Setup and dismantle Round- trip transportation		
13	On – site manpower x 1 In- site manpower for LED Wall Event broadcasting 2 lighting technicians		
14	RSE license - For LED wall - For camera stage - For Rigging (lighting) Daily inspection Technician standby		
15	WR1 license - For LED wall - For camera stage - For Rigging (lighting) Daily inspection Technician standby		



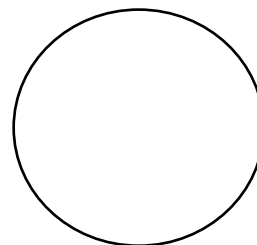
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16	FS251 license All item		
Total Amount (HKD)			

The company understand that if the company unable to supply the materials or services listed in the written quotation after receiving the association's order, the company shall be responsible for compensating the association for the price difference in purchasing the above-mentioned materials or services from elsewhere.

Supplier name: _____



Company Seal

Name and signature of the representative authorized to sign the quotation/tender

Name (please write in block letters): _____

Signature: _____

Date: _____



Service specifications

Event name: DSA Asian Single Dance Championship - Hong Kong 2025

Event venue: Queen Elizabeth Stadium

Set up period: 3 November 2025 (10:00-23:00)

4 November 2025 (10:00-18:00)

Rehearsal period: 4 November (19:00-23:00)

5 November (10:00-18:00)

Event period: 7 November 2025 (14:00-23:00)

Dismantle date: 9 November 2025 Night (after finished the competition)

or 10 November after 17:00

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1	LED Wall (On 3/F) <ul style="list-style-type: none">- 13.5m(W) x 2.5m(H) x 40cm(D)- P2.6 or above- Control panel- Technician standby- Need to communicate with the live broadcast		
2	LED Wall (On 2/F) <ul style="list-style-type: none">- 2 units of 4.5mW x 2.5mH- P2.6 or above- Control pane- Technician standby- Need to communicate with the live broadcast		
3	- On-site manpower - LED x 1		
4.a	Backdrop 1 (Left and Right) <ul style="list-style-type: none">- 2 units of 7m(W) x 3m(H) x40cm(D) (On 3/F Dance floor) Black cloth		
4.b	LED (Left and Right) <ul style="list-style-type: none">- 2 units of 7m(W) x 3m(H) x40cm(D) (On 3/F Dance floor)		



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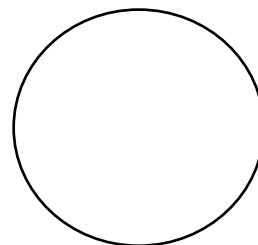
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16	FS251 license All item		
Total Amount (HKD)			

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Supplier name: _____



Company Seal

Name and signature of the representative authorized to sign the quotation/tender

Name (please write in block letters): _____

Signature: _____

Date: _____



Service specifications

Event name: Hong Kong Open 2025

Event venue: Queen Elizabeth Stadium

Set up period: 3 November 2025 (10:00-23:00)

4 November 2025 (10:00-18:00)

Rehearsal period: 4 November (19:00-23:00)

5 November (10:00-18:00)

Event period: 8-9 November 2025 (9:00-23:00)

Dismantle date: 9 November 2025 Night (after finished the competition)

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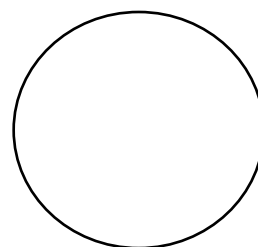
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16	FS251 license All item		
Total Amount (HKD)			

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Supplier name: _____



Company Seal

Name and signature of the representative authorized to sign the quotation/tender

Name (please write in block letters): _____

Signature: _____

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